



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES

August 22, 2019

The special meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on August 22, 2019, at the YCPARMIA office located at 77 West Lincoln Avenue, Woodland, CA.

BOARD MEMBERS PRESENT: Jill Cook (*President, County of Yolo*), Crystal Zaragoza (*Vice President, City of Winters*), Janet Emmett (*City of Davis*), Sheila McShane (*City of Woodland*), Kryss Rankin (*City of West Sacramento*), Rebecca Spiva (*Esparto USD*)

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Armond Sarkis (*YCPARMIA CEO/Risk Manager*), Lily Viek (*YCPARMIA Administrative Assistant*), Holly Lyon (*YCPARMIA Financial Analyst*)

1. **CALL TO ORDER**

President Jill Cook called the meeting to order at 10:26 a.m.

2. **APPROVAL OF AGENDA**

Kryss Rankin moved to approve the agenda as posted; seconded by Janet Emmett. Motion passed unanimously.

3. **PUBLIC COMMENTS**

This time is reserved for members of the public to address the Board on any matter, whether or not on the agenda. State law prohibits action by the Board on non-agenda items.

4. **ACTION ITEMS**

A. **General Counsel and Coverage Counsel Update**

Kryss Rankin moved to award General and Coverage Counsel Services to Kellie M. Murphy, Esq. of Johnson Schachter & Lewis, a P.L.C. effective August 26, 2019, and authorize the CEO/Risk Manager to secure a letter of engagement; seconded by Janet Emmett. Motion passed unanimously.

- B. Yolo County Special Districts And Other Agencies Authorization Form
Rebecca Spiva moved to review and sign Yolo County Special Districts And Other Agencies Authorization Form; seconded by Kryss Rankin. Motion passed unanimously.

The August 22, 2019, YCPARMIA Special Board meeting adjourned at 10:43 a.m. by general consent.

Respectfully submitted,

A handwritten signature in black ink that reads "Armond Sarkis". The signature is written in a cursive, slightly slanted style.

Armond Sarkis
CEO/Risk Manager